



LAERSKOOL

*Durbanville*

PRIMARY SCHOOL

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Circular 17/2021

02 November 2021

Dear Parent / Guardian

## SCHOOL FEES 2022

The governing body held a budget meeting with the parents of **Durbanville Primary School** on 25 October 2021. **The following resolutions were unanimously accepted by all parents present at the meeting.**

### 1. AMOUNT OF SCHOOL FEES, TERMS AND DISCOUNT

#### 1.1 School fees

In accordance with the provision of Section 38 and 39(1) of the South African Schools Act (SASA), school fees will be determined and payable at this school.

School fees for 2022 will be **R22,500.00** per learner (increase of 3.59%).

#### 1.2 Terms of payment

School fees are **payable annually in advance**. A payment agreement can be made to pay 10 equal monthly instalments of R2,250.00 on **the last working day** of each month – 31 January 2022 to 31 October 2022. **The full outstanding fees shall be payable immediately if any payment is not paid on the due date.**

#### 1.3 Discount

**Discount for once off payment** - parents who pay the full amount of school fees before / on 28 February 2022 will be granted a R950.00 discount. The total amount payable will thus be **R21,550.00**.

**Discount for debit order payments** - parents who sign a debit order form to pay school fees in 10 equal monthly instalments of **R2,176.00** for the period 31 January 2022 to 31 October 2022, will be granted a R740.00 discount. The total amount payable will thus be **R21,760.00**.

### 2. EXEMPTION OF SCHOOL FEES

2.1 All parents will be obliged to pay school fees unless exempted in accordance with the provisions of SASA, any applicable regulations and this resolution.

- 2.2 Parents who are not able to pay school fees may apply for full, partial or conditional exemption of school fees, as prescribed by Section 39(4) of the Schools Act and the regulations issued in terms of this act.
- 2.3 The governing body shall be entitled to delegate the authority to receive, consider or decide on an application for exemption, to a committee of the governing body.
- 2.4 The only criteria for the consideration of exemption will be, whether the applicant is entitled to exemption in terms of the criteria determined by SASA and any applicable regulations issued in terms of this.
- 2.5 It is the parents' responsibility to apply for statutory exemption or reduction of school fees and to provide the necessary proof that they qualify for exemption according to the norms and standards. **This application must be completed annually and handed in at the financial office by 28 February.**

### 3. **BUDGET 2022**

- 3.1 The budget as proposed by the governing body was approved by the parents.
- 3.2 The governing body was authorised to supplement shortages that may occur in amounts budgeted for specific items, from surplus amounts budgeted for other items, provided that the total budget is not exceeded.

### 4. **CO-CURRICULAR PROGRAM**

- 4.1 The co-curricular package of *Durbanville Primary School* that is included in the budget will be: Choir, drama, didactical aid, eisteddfod groups, cross country, chess, athletics, swimming, MTB (partially), tennis at entry level, rugby, cricket, golf at entry level, hockey, netball and biathlon.
- 4.2 All activities which extend beyond the package are regarded as **voluntary additional cost**. Examples of the above-mentioned are aftercare, clubs, music and tours.
- 4.3 **Tours** are regarded as voluntary additional activities. In spite of this, learners will not be discriminated against if they are unable to make a financial contribution towards a tour. In such an event, parents have to present the school with supporting documents to apply for full, partial or conditional exemption.

### **Important arrangements:**

#### (a) **DEBIT ORDERS**

- All parents who pay school fees over a period of 10 months are encouraged to make use of the debit order system. This simplifies the school's administration and reduce risks.
- **Existing debit orders** - we will increase the existing amounts for 2022 to R2,176.00. It is therefore not necessary to complete a new form if you have an existing arrangement that should continue.

- **Cancellation - debit orders for Grade 7 learners of 2022 will be cancelled automatically.** For all other learners leaving the school at the end of 2021, please inform the financial office in writing so that the debit order can be cancelled timeously.
- **Changes** - all changes must be submitted in writing before **Tuesday, 30 November 2021** to the financial office ([payments@durbieland.com](mailto:payments@durbieland.com)).
- **Date** - debit orders are payable over a period of 10 months and will be deducted either on the **last working day or the 5<sup>th</sup> of every following month** with effect from 31 January 2022 (04 February 2022) to 31 October 2022 (04 November 2022). No other dates will be considered by the office.
- If a debit order is returned more than twice as a result of **insufficient funds**, the debit order will be automatically stopped. **A cost of R50 will be charged** for a returned debit order.
- **IMPORTANT - new debit orders for 2022** must be returned by **Tuesday, 30 November 2021** ([payments@durbieland.com](mailto:payments@durbieland.com)).

(b) **AFTERCARE**

The aftercare facility is an additional service provided by the school **and payments are strictly in advance**. A 10 month payment agreement can be made. If this payment agreement is not honoured, the agreement will lapse. The learner will only be **re-admitted** once the annual outstanding payment is fully paid in **advance**. **Outstanding payments will result in the learner being denied access to the aftercare facility.**

The tariffs and terms of payment for 2022 are:

Annually	R11,400.00
By debit order or EFT (10 equal monthly payments for the period 31 January 2022 - 31 October 2022)	R1,140.00
Ad hoc / day in case of emergency, as well as late pickup fine / day	R85

**Debit orders:** Should you require that **school fees and aftercare payments are made simultaneously by debit order**, the necessary arrangements must be made in writing with the financial office ([payments@durbieland.com](mailto:payments@durbieland.com)).

Durbanville greetings

  
Mr A. van der Merwe

**GOVERNING BODY TREASURER**

  
Ms S. Smit

**FINANCIAL MANAGER**

  
Mr P. du Toit

**PRINCIPAL**

**DURBIES FOREVER**